



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

01803 859678      [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

**Town Clerk: Mrs Tracy Hallett**

26<sup>th</sup> November 2021

A meeting of the **Brixham Peninsula Neighbourhood Plan Task & Finish Group**, will be held via [ZOOM](#) on **Friday 3<sup>rd</sup> December 2021** commencing at **10:30am** to transact the business specified in the following Agenda as set out.

## Agenda

1. **Chairperson**  
To fill the role of Chairperson
2. **Vice Chairperson**  
To fill the role of Vice Chairperson
3. **Secretary**  
To fill the role of Secretary
4. **Membership**  
To appoint two representatives to be co-opted as non-voting members to the Town Council's Planning & Regeneration Committee.
5. **Broadsands, Churston and Galmpton Neighbourhood Forum**  
To hear an update from Cllr Blackmore on the villages request to separate and create a new neighbourhood area and Forum.
6. **Refresh process**  
To gain a shared understanding of the refresh process and its various stages.
7. **Existing plan**  
To review the existing plan and consider the structure of the policies.
8. **Date of next meeting**  
To consider a date for the next meeting.

Signed

*PP Linda McGuirk*

Tracy Hallett, Town Clerk to Brixham Town Council

26<sup>th</sup> November 2021

## Quorum

- The quorum will be a minimum of 5 members with a maximum of 2 Town Councillors.
- All Town Councillors will automatically be members of the group.
- Ward Councillors will automatically be members of the group, but will not be considered as part of the quorum.