



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

18th January 2022

Dear Councillors

You are hereby summoned to attend a meeting of the **Community & Environment Committee**, which will be held in the **FUNCTION ROOM** at **Brixham Town Hall** on **Monday 24th January 2022** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

- 1. Opening of the Meeting**
- 2. Apologies**
To receive apologies and to approve reasons for absence
- 3. Declarations of Interest**
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change
- 4. Minutes**
To consider the approval of the minutes of the last meeting of the Committee held on 22.11.21
- 5. Lanterns, Lights & 'luminations 2021**
 - a) To hear a financial impact report from Diverse Events
 - b) To hear an update on the Seasonal Display budget
- 6. In Bloom**
To discuss and consider requests for support from the In Bloom group
- 7. Watering floral displays, a review (Report 60-2021)**
To discuss and consider Report 60-2021
- 8. Lengthsmen**
 - a) To discuss and consider a report on works completed for the period 15th November 2021 to 10th January 2022
 - b) To review the 2021-22 budget
- 9. Civic Award Policy**
To review the Civic Award Policy
- 10. Website**
To discuss and consider review of website and alternative providers
- 11. Date of next meeting**
To note the date of the next meeting which is scheduled for 28th March 2022

12. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

13. Exclusion of the Public and Press

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

14. Confidential Notes

To consider the approval of the confidential notes of the last meeting of the Committee held on 22.11.21

15. Protocol on marking the death of a senior national figure

To review the adopted protocol

16. Lengthsman Depot

To hear an update on investigation of potential new depot sites

Signed

Tracy Hallett

Tracy Hallett, Town Clerk to Brixham Town Council

Committee Members:

Councillors P Addison, R Haddock (C), S Leech, W Okurut, J Regan (VC), M Roseveare and O Swain.

Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.