



Brixham Town Council

Minutes of the Meeting of the Community & Environment Committee held on 24th January 2022 at 6:00pm in the Function Room, Brixham Town Hall

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| Present | Councillors P Addison, R Haddock (C), S Leech, J Regan (VC) and O Swain. |
| In attendance | Tracy Hallett, Town Clerk, Bryon Freer, Town Lengthsman Supervisor and one member of the public |
| Welcome | Cllr Haddock opened the meeting |
| Public Questions | None |

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| 22000 | Apologies Apologies were received from Cllr Okurut |
| 22001 | Declarations of Interest in items on the agenda. None |
| 22002 | Minutes The minutes of the meeting held on the 22.11.21 were resolved and signed as a true record. |
| 22003 | Lanterns, Lights & 'luminations a) To hear a financial impact report from Diverse Events. Unfortunately the event had to be cancelled due to the wind conditions. Any income that had been received will be rolled over to this year's event. Whilst there had been a few cancelations, Diverse Events were hopeful that they would return for this year's event. Due to the cancellation of the event and the tight budget, this has meant that Diverse Events have made a loss. Diverse Events have applied for a couple of grants as well as started to seek sponsorship from larger businesses for the 2022 event. The budget did not allow for children street entertainment and it was not possible to hold the lantern making workshop in a COVID safe environment. Costs have increased through COVID which will see an increase in expenditure. If the Council wanted these to return in 2022, Diverse Events would need a minimum of £400 to cover the additional costs. Councillors felt that the Council should allow for a further £500. Cllr Leech asked if Diverse Events had a wish list on what they would want to do. Diverse Events advised that it would depend on how big the Council wanted to make the event as there is a lot that they could include if the budget allowed. Diverse Events were thanked for attending the meeting. b) To hear an update on the Seasonal Display budget. |

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| | <p>It was resolved to order two Christmas trees for Christmas 2022 from the unspent budget with the balance to be held in ear marked reserves.</p> <p>Cllrs were advised that Diverse Events were currently running at a loss for the 2021 event, but had only submitted an invoice for the 50% of the budgeted costs. Cllrs agreed that Diverse Events should submit an invoice to cover their loss.</p> |
| 22004 | <p>In Bloom Members considered the recommendations as shown in report 03-2022.</p> <p>It was resolved that the Town Council:</p> <ul style="list-style-type: none"> • hosts an annual celebration ceremony to recognise achievements, present certificates and awards, say ‘thank you’ to participants and volunteers. The Ceremony should include refreshments such as tea, coffee and cake; • Provide administrative support to Brixham in Bloom, subject to sufficient staffing levels; • Should rescind the decision to install a permanent Gold sign at the entrance to Churston Farm Shop and instead erect it at the Town Hall with funds coming from the Community Recovery fund. Location should allow for additional signs for possible awards in the future. • Compile photographic evidence for the portfolio; • Provide a room and refreshments for the morning ‘Big Welcome’ event; |
| 22005 | <p>Watering floral displays, a review. Report 60-2021 Councillors discussed the recommendations and raised caution for holding stagnant water in the water butts. Councillors were keen to investigate rain water harvesting in more detail to facilitate businesses in Middle Street being more self-sufficient. Other changes should include the introduction in changes to the floral displays, for example the matting and compost used.</p> |
| 22006 | <p>Lengthsman</p> <p>a) To discuss and consider a report on works completed for the period 15th November 2021 to 10th January 2022. Councillors noted the works and had an opportunity to ask the Town Lengthsman Supervisor questions. Councillors thanks both the Town Lengthsman for their work. Cllr Addison advised that he was aware of a company that is interested in sponsoring the telephone box at Pillar Avenue and he was asked to provide details to the Clerk.</p> <p>b) To review the 2021-22 budget. The budget was noted.</p> |
| 22007 | <p>Civic Award Policy Members considered changes to the Civic Policy and resolved to accept the changes. It was further resolved that the Civic Awards should take place at the same annual celebration as the In Bloom event.</p> |
| 22008 | <p>Website Councillors agreed that there was a need to have a complete refresh of the Council website. It was resolved that the Clerk can continue to carry out her</p> |

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| | investigations and report the results to the Chairpersons of the Committee and Council prior to making a recommendation to Full Council. |
| 22009 | Date of next meeting To note the date of the next meeting which is scheduled for the 28 th March 2022. |
| 22010 | Items for future agendas Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item. See table at the end of the minutes. |
| 22011 | Exclusion of the Public and Press That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted It was resolved to exclude the public and press. |

| Item | Reason | Proposed by |
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| Climate & Environment Policy | Action Plan, set targets. | |
| Future projects, Wildflower verges, Fore Street improvements. | | |
| Watering review | | |
| Allotments | Increasing availability | Cllr Okurut |
| Community Recovery Plan | Review | Cllr Haddock |

The meeting closed at 20:02

Chairperson Date.....