



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

01803 859678      [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

Town Clerk: Mrs Tracy Hallett

3<sup>rd</sup> February 2022

## Dear Councillors

You are hereby summoned to attend a meeting of **Brixham Town Council (BTC)**, to be held in the **Function Room at Brixham Town Hall** on **Wednesday 9<sup>th</sup> February 2022** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

## Agenda

### 1. Opening of the Meeting

The Chairperson will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

From 6pm to 6.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

### 2. Apologies

To receive apologies and to approve reasons for absence.

### 3. Minutes

To consider and approve the minutes dated 12<sup>th</sup> January 2022.

### 4. Declaration of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

### 5. 2022/23 Budget

It is recommended by the Finance and General Purposes Committee that Brixham Town Council

a) Approve and adopt the proposed budget for the financial year 2022/23

b) Issue a precept demand to Torbay Council

**6. Updates on meetings**

To hear updates on recent meetings including:

a) Anthony Mangnall

b) Banking Hub

**7. Audit**

a) To review the External Auditors Report for 2020/21

b) To review the Internal Auditors Report for 2020/21

**8. Ward Councillor Reports**

To hear reports from Ward Councillors.

**9. Co-option**

To discuss and consider readvertising two Councillor vacancies for co-option

**10. Date of next meeting**

Date of next meeting is scheduled for 9<sup>th</sup> March 2022 at 6pm.

**11. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

**Members of the public are invited to view this meeting via Zoom by clicking on the following link:**

[Meeting Link](#)

**Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.**