



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

4th May 2022

Dear Councillors

You are hereby summoned to attend a meeting of **Brixham Town Council (BTC)**, to be held in the **Function Room at Brixham Town Hall** on **Wednesday 11th May 2022** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

1. Opening of the Meeting

The Chairperson will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

From 6pm to 6.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

2. To Elect a Chairperson

- a) To receive nominations and then to elect a Chairperson
- b) The newly elected Chairperson to sign the Declaration of Acceptance of Office

3. To Elect a Vice Chairperson

- a) To receive nominations and then to elect a Chairperson
- b) The newly elected Vice Chairperson to sign the Declaration of Acceptance of Office

4. Apologies

To receive apologies and to approve reasons for absence.

5. Minutes

To consider and approve the minutes dated 13th April 2022.

6. Declaration of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded

that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

7. Standing Orders

To consider suspending standing orders.

8. Primary Care

- a) To hear a report from Primary Care
- b) An opportunity for members to ask questions and address any concerns

9. Standing Orders

To consider reinstating standing orders.

10. Election of Members to Committees, Task & Finish Groups and Outside Bodies

To consider nominations and confirm membership for the following (Report 18-2022):

- a) Committees
- b) Task & Finish Groups
- c) Outside Bodies

11. Calendar of Meetings

To consider and agree the calendar of meetings

12. Internal Auditor

To confirm the appointment of IAC Audit and Consultancy Ltd for the financial year 2022/23

13. Asset Register

To review the Council's asset register (Report 19-2022)

14. Policies

To review and adopt the following policies:

- a) Standing Orders
- b) Financial Regulations
- c) Internal Financial Regulations
- d) Financial Risk Management Register
- e) Scheme of Delegation
- f) Task and Finish Group Terms of Reference

15. Insurance

To discuss and consider the insurance renewal (Report 17a-2022)

16. Wishing's Field

To discuss and consider concerns raised by a member of the public that the Village Green is not being maintained

17. Devon Deal

To discuss and consider the proposed Devon Deal

18. Committee Reports

To hear reports from the Chairpersons (or Vice Chairpersons in their absence) for the following Committees:

- a) Finance and General Purposes (Cllrs Blackmore / Haddock)
- b) Planning and Regeneration (Cllrs Blackmore / Roseveare)
- c) Community and Environment (Cllrs Haddock / Regan)

19. Date of next meeting

Date of next meeting is scheduled for 8th June at 6pm.

20. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

21. Exclusion of the Public and Press

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

22. Confidential Notes

To consider and approve the confidential notes dated 13th April 2022

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

Members of the public are invited to view this meeting via Zoom by clicking on the following link:

[Meeting Link](#)

Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.