



Brixham Town Council

Minutes of the Meeting of Brixham Town Council held at Brixham Town Hall on 11th May 2022 at 6.00pm

Present	Cllrs C Gray, R Haddock, S Leech, A Massey, W Okurut, J Regan, C Simmonds and O Swain
In attendance	Tracy Hallett, Town Clerk, three members of the public and Cllr Morey
Welcome	Councillor Haddock opened the meeting.
Public Participation	

22054	<p>To Elect a Chairperson Councillor Regan proposed Councillor Haddock. This was seconded by Councillor Swain.</p> <p>Councillor Massey proposed Councillor Blackmore. The Clerk advised that when Councillor Blackmore had given his apologies he had advised that he wanted to remain on the existing Committees he current stands on.</p> <p>It was agreed that it would be unfair for Councillor Blackmore to be appointed if he had not been asked prior to the meeting.</p> <p>It was resolved to appoint Councillor Haddock as Chairperson. The Acceptance of Office was signed by Councillor Haddock.</p>
22055	<p>To Elect a Vice Chairperson Councillor Haddock proposed Councillor Regen. This was seconded by Councillor Leech. No other nominations were received.</p> <p>It was resolved to appoint Councillor Regan as Vice Chairperson. The Acceptance of Office was signed by Councillor Regan.</p>
22056	<p>Apologies for absence through the Clerk. Members were advised that apologies had been received from Cllrs Addison and Blackmore.</p>
22057	<p>To confirm and sign the minutes as a true record of the meeting held on the 13th April 2022. The minutes of the meeting held on the 13th April 2022 were resolved and signed as a correct record.</p>
22058	<p>Declarations of Interest None.</p>

22059	<p>Standing Orders It was resolved to suspend Standing Orders.</p>							
22060	<p>Primary Care Representatives from the Primary Care Trust were invited to address the Council.</p> <p><u>Hospital update</u> Funded by the Hospital League of Friends they linked in with CCG, Compass House and Mayfield Medical Centre to provide high quality care at Brixham Hospital. This will enable better and level access for all patients in Brixham. Expect services to start in next couple of months. An exact date cannot be shared just yet, but the development is well underway.</p> <p>Councillors had an opportunity to ask questions and raise concerns. A list of questions was submitted to the Primary Care Trust prior to the meeting. Councillor Haddock asked that they submit a written response to the questions and this was agreed by the representatives. The Primary Care Trust advised the Council that they are prepared to return to future Council meetings. Councillor Haddock advised that he was keen to see them return in about three months' time.</p> <p>The Council thanked the representatives for attending the meeting.</p>							
22061	<p>Standing Orders It was resolved to reinstate Standing Orders.</p>							
22062	<p>Elections of Members <u>Committees</u></p> <table border="1" data-bbox="389 1258 1497 2098"> <tr> <td data-bbox="389 1258 1005 1697"> Planning and Regeneration </td> <td data-bbox="1011 1258 1497 1697"> R Haddock J Regan D Blackmore C Gray A Massey O Swain P Addison * C Simmonds </td> </tr> <tr> <td data-bbox="389 1706 1005 1998"> Finance and General Purposes </td> <td data-bbox="1011 1706 1497 1998"> R Haddock J Regan D Blackmore P Addison * W Okurut O Swain A Massey </td> </tr> <tr> <td data-bbox="389 2007 1005 2098"> Community and Environment </td> <td data-bbox="1011 2007 1497 2098"> R Haddock J Regan P Addison * </td> </tr> </table> <p>It was resolved to increase the member from seven to eight for the Planning and Regeneration Committee</p>		Planning and Regeneration	R Haddock J Regan D Blackmore C Gray A Massey O Swain P Addison * C Simmonds	Finance and General Purposes	R Haddock J Regan D Blackmore P Addison * W Okurut O Swain A Massey	Community and Environment	R Haddock J Regan P Addison *
Planning and Regeneration	R Haddock J Regan D Blackmore C Gray A Massey O Swain P Addison * C Simmonds							
Finance and General Purposes	R Haddock J Regan D Blackmore P Addison * W Okurut O Swain A Massey							
Community and Environment	R Haddock J Regan P Addison *							

	S Laurie * O Swain W Okurut C Gray
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Task and Finish Groups

It was resolved that the:

- Community Recovery Task and Finish Group is renamed to Community Strategic Plan
- F&GP Committee review the Terms of Reference to meet the aims and objectives of the Strategic Plan
- Task and Finish Group consider a five year Strategic plan; year one being the current year and years 2-4 being an aid to facilitate the newly elected members from May 2023
- Policy Task and Finish Group is dissolved

Brixham Peninsula Neighbourhood Plan	D Blackmore C Gray P Addison *
Christmas	J Regan S Leech
Community Strategic	W Okurut C Gray
Community Transport	
Town Emergency Plan	S Leech (after September) W Okurut
Town Hall Regeneration	D Blackmore

Outside Bodies

Brixham Community Sports Partnership	
Brixham Fairtrade Working Group	
Brixham Future	P Addison * J Regan
Brixham in Bloom	J Regan
Community Partnership Steering Group	P Addison *
DALC including Larger Councils	C Gray advised that she would be happy to go on a rota.
Shoalstone Pool	W Okurut
Torbay Council Planning Committee & Licensing Committee	
Youth Genesis (as a contact)	O Swain
It was resolved to include Brixham Theatre subject to them requesting	S Leech

	<i>* These Councillors were not present at the meeting and had not advised the Town Clerk of their preferred options. Their membership is subject to confirmation that they are happy with the above.</i>
22063	Calendar of Meetings It was resolved to approve the Full Council meeting schedule. The Town Clerk advised that the Annual Meeting of the Parish will be held on a Saturday in March 2023 with a new format to enable Councillors to interact with residents in a more informal setting.
22064	Internal Auditor It was resolved to appoint IAC Audit and Consultancy Ltd
22065	Asset Register It was resolved to accept the asset register
22066	Policies a) <u>Standing Orders</u> It was resolved to adopt the reviewed Standing Orders. b) <u>Financial Regulations</u> It was resolved to adopt the reviewed Financial Regulations c) <u>Internal Financial Regulations</u> It was resolved to adopt the reviewed Internal Financial Regulations d) <u>Financial Risk Management Register</u> It was resolved to adopt the reviewed Financial Risk Management Register e) <u>Scheme of Delegation</u> It was resolved to adopt the reviewed Scheme of Delegation f) <u>Task and Finish Group Terms of Reference</u> It was resolved to adopt the reviewed Terms of Reference
22067	Insurance It was resolved to accept the recommendation from the Finance and General Purposes that the Town Council accept the revised insurance renewal of £5,462.41.
22068	Wishings Field It was resolved that the Town Council will: <ul style="list-style-type: none"> • Write to Landowners to clear and tidy it up • Write to Torbay Council Enforcement to support the clear up • The Town Council to purchase and install Village Green signs at either entrance • Discuss potential future ownership options with the current landowners

22069	<p>Devon Deal</p> <ul style="list-style-type: none"> • Disappointed that no money available for the Town / Parish Councils to spend • Focused on major development projects – don't have the land or infrastructure • Would like to hear views from the community to support any feedback • Need input for transport and infrastructure that does not seem to be included in the Devon Deal • Town Council to hold a meeting with the MP to raise their concerns <p><i>It was resolved to extend the meeting for a further 15 minutes</i></p>
22070	<p>Committee Reports</p> <p>a) <u>Finance and General Purposes</u> Monitoring the new budget, short of staff</p> <p>b) <u>Planning and Regeneration</u> Continue to monitor planning and licensing applications. The last meeting discuss parking issues in</p> <p>c) <u>Community and Environment</u> Jubilee tree has been planted, the bench has been ordered and the Lengthsmen have been asked to build bug hotels. Allotments are being maintained and the town floral displays are due to be delivered shortly.</p>
22071	<p>Date of next meeting</p> <p>The date of the next meeting, scheduled for 8th June 2022 at 6pm, was noted.</p>
22072	<p>Items for future agenda</p> <p>Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.</p> <ol style="list-style-type: none"> 1. Cllr Massey - Shoalstone update 2. Cllr Massey - Updates on meetings with Torbay Council 3. Cllr Leech – Project progress updates: Cycle Routes & Cycle Parking 4. Cllr Haddock – Police update or Police Liaison Councillor to give a report 5. Cllr Haddock – Possible sponsorship for a Ukrainian family relocated to Brixham 6. Cllr Leech – presentation to hear about the White Ribbon Campaign 7. Cllr Blackmore – Report from Torbay Harbour Authority on their strategic plans for the harbour 8. Shared space – ie Kings Street zebra crossing (P&R) 9. Primary Care updates – Cllr Massey 10. Wishings Field updates – Cllr Massey 11. Devon Deal updates – Cllr Massey 12. Electric Scooter / Bike hire – Cllr Leech (C&E)

The meeting closed at 20:15

Chairperson Date.....