



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

01803 859678      [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

Town Clerk: Mrs Tracy Hallett

1<sup>st</sup> June 2022

## Dear Councillors

You are hereby summoned to attend a meeting of **Brixham Town Council (BTC)**, to be held in the **Function Room at Brixham Town Hall** on **Wednesday 8<sup>th</sup> June 2022** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

## Agenda

### 1. Opening of the Meeting

The Chairperson will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

From 6pm to 6.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

### 2. Apologies

To receive apologies and to approve reasons for absence.

### 3. Minutes

To consider and approve the minutes dated 11<sup>th</sup> May 2022.

### 4. Declaration of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

### 5. Ward Councillor Reports

To hear reports from Ward Councillors.

**6. Standing Orders**

To consider suspending standing orders.

**7. Domestic Abuse Champion**

- a) To hear a presentation from Torbay's DA Champion
- b) An opportunity for Councillors to ask questions and agree a formal response

**8. Police**

To hear a report from the Police

**9. Standing Orders**

To consider reinstating standing orders.

**10. Annual Governance Accounting Statements (Report 23-2022)**

- a) To accept and sign the Annual Return for 2021/22 as follows:
  - i. Section one: Annual Governance Statement;
  - ii. Section two: Accounting Statement;
- b) To note the dates for the Period for the Exercise of Public Rights and date the Notice is to be published on the Councils website.

**11. Internal Auditor (Report 24-2021)**

To discuss and consider the Year End Internal Auditors Report.

**12. Community and Environment Committee Recommendations (Report 60-2021c)**

To discuss and consider the installation of Water Butts to support the Middle Street floral displays.

**13. Committee Membership**

To note a change of membership for the Planning and Regeneration Committee

**14. Committee Reports**

To hear reports from the Chairpersons (or Vice Chairpersons in their absence) for the following Committees:

- a) Finance and General Purposes (Cllrs Blackmore / Haddock)
- b) Planning and Regeneration (Cllrs Blackmore / Roseveare)
- c) Community and Environment (Cllrs Haddock / Addison)

**15. Clerks Report**

To hear a report from the Town Clerk.

**16. Date of next meeting**

Date of next meeting is scheduled for 13<sup>th</sup> July at 6pm.

**17. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

**18. Exclusion of the Public and Press**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

**19. Lengthsman Depot Lease**

To discuss and consider the lease for the Town Lengthsman Depot.

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

**Members of the public are invited to view this meeting via Zoom by clicking on the following link:**

[Meeting Link](#)

**Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.**