



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

13th July 2022

Dear Councillors

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee**, which will be held in the **FUNCTION ROOM** at **Brixham Town Hall** on **Wednesday 20th July 2022** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change

4. Minutes

To consider the approval of the minutes of the last meeting of the Committee on 15.06.22

5. Grants

a) To discuss and consider the following grant applications:

- I. Cycle Torbay
- II. South West Coast Path Association
- III. Brixham Heritage Museum
- IV. Girl Guiding

b) To note the end of grant reports

c) To discuss and consider how to improve, visually, the Council's grant support in the community

6. Accounts for Payment

To discuss and consider the accounts to be paid as set out in the Expenditure Transaction Approval Lists for the period ending 13th July 2022.

7. Income

To note the Income Transaction List for the period ending 13th July 2022.

8. Financial Comparison

a) To review the financial comparison for the period ending 13th July 2022.

b) To discuss and consider increases in expenditure that may affect the 2022/23 budget (Report 30-2022)

9. Badge of Office (Report 31-2022)

To discuss and consider purchasing a badge of office for the Vice Chairperson

10. Town Hall (Report 27-2022)

a) To discuss and consider quotes for works at the Town Hall

b) To hear a quarterly report on the maintenance and upkeep of the Town Hall

11. Council Depot (Report 28-2022)

To discuss and consider quotes for necessary works at the Council depot

12. Personnel

To hear a report on the personnel levels

13. 2023/24 Budget Planning

To discuss and consider 2023/24 budget planning

14. Date of next meeting

To note the date of the next meeting which is scheduled for 21st September 2022

15. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

Committee Members:

Councillors P Addison, D Blackmore (C), R Haddock (VC), A Massey, W Okurut, J Regan & O Swain

Members of the public are invited to view this meeting via Zoom by clicking on the following link:

[Meeting Link](#)

Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.