

# **Brixham Town Council**

Date of setting the agenda. 23.04.15

Members of the Council Evaluation Committee you are hereby summoned to attend a meeting

**On Thursday 30.04.15 at 7.00pm**

In the Furzeham Room, Brixham Town Hall, for the purpose of transacting the following business:

Members of the public are invited to address the committee from 7.00pm to 7.10pm.

## Agenda

1. To accept apologies for absence through the clerk
2. To make any Declarations of Interest in items on the agenda
3. To accept the minutes of the Evaluation Committee meeting held on 29.01.15
4. To review the draft policies from the Policy Working Group.
  - 4.1. Staff Handbook
  - 4.2. Data Protection Policy
  - 4.3. Use of Email, Internet, Telephone & Social Media Policy
5. To review the Standing Orders.
6. To hear an update on the apprentice position and to agree the Contract of Employment.
7. To hear an update from the Town Clerk on any personnel matters.
8. To present items for the next agenda.

The next meeting will be held on 16<sup>th</sup> July 2015

Signed ..... Clerk to Brixham Town Council

Full Council Minute no 13041 - It was **resolved** that all decisions made by the Evaluation Committee, excluding Personnel issues, come to Full Council.

All Councillors are invited to attend this committee meeting and contribute.

**Committee members:** Cllrs Clarke, Addison, Harland, Hodge & Stock.

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