

Minutes of the Meeting dated 27 July 2016 held at Brixham Town Hall.

Present: Chairman Cllr Jackie Stockman, Vice Chairman Adam Billings, Christine Batten, Geoff Melbourne, Alan Jeavons, Mr & Mrs Wrigley, Steve Sherren, Carole Box, Brian Harland, Cllr. David Giles, Mona Stock, Cllr. Jill Regan and Will Baker.

Declarations of Interests:

Prior to the start of the meeting it was noted that Adam Billings and Roger Richards have a declared interest on the basis they each own land within the Forum area which was to be considered by the meeting.

1. Opening of meeting

- 1.1 The Chairman opened the meeting at 7:00p.m.
- 1.2 Those present were identified as proper members of the Forum and it was checked that a sign-in sheet had been had been duly completed.

2. Approval of minutes

- 2.1 Minutes of the meeting dated 15th June were agreed

3. Budget

- 3.1 Circa £19,821 cash available but known items of expenditure as follows:

Harbour	£5000
Liz Beth	£3150
Typesetting	£2500
Summary Doc	£500
Printing	£1000
Engagement	£500
Total	<hr/> £13650

- 3.2 In addition to cash available – grant of £9000 of which £6,000 allocated to Environment/Village Design Statement work. This means there is just £3,000 available.

4. Consultation Strategy

- 4.1 Full Reference Copies of the proposed plan will be available to be downloaded from the website. Reference Copies will also be available in the Libraries and other public spaces. (to be agreed). In addition a simple summary of the Plan will be produced which is informative and would inform people how to access further information should they require it.
- 4.2 The N.P. needs to be submitted by March 2017 – it will have a 6 week consultation period. The Neighbourhood Forum is to ask Brixham Town Council if they could think of anywhere else to put Ref. Copies e.g. Libraries, Schools, Hairdressers, Sports Clubs?
- 4.3 Also, there is to be an email sent out to Torbay Council requesting the allocated funds belonging to Brixham Neighbourhood Forum.

5. Town Council Assistance

- 5.1 The Vice Chair asked Brixham Town Council for minimum 3 hours per week paid for a member of staff to help with the N.P. He also suggested we list what it is we require help with in the job description.
- 5.2 Councillor David Giles suggested Solar Powered Belly Bins should be explored as a cost saving solution which is environmentally friendly to be promoted in the N.P. as a project if it is shown to be for land use.
- 5.3 Will Baker gave an update of where he was in putting the plan into a single format, combining all the various pieces of work done by all who were involved in writing the various topics of the N.P.
- 5.4 There was a discussion with a unanimous vote for Liz Beth to take an additional piece of work to review the Neighbourhood Plan Document.
- 5.5 Also, to get `Locality` to review our plan after Liz Beth has read it.

6. St Kildas

- 6.1 Health & Social Care are now a Combined Department in the Torbay area.
- 6.2 The Chairman suggested we incorporate designated areas in regard to health care needs. To ensure a New Day Care Centre is included in the N.P.
- 6.3 Also, the St Kilda`s site is to be kept within the boundaries and suggested it is allocated as a suitable accommodation site for “ Supported Living” (Planning Brief on it) There is a much higher elderly population on this side of the bay for the over 65`s.

- 6.4 Need to persuade other Torbay Councillors & TDA to give weight to ensure the recommendations for “Supported Living” is allocated for the use of the St. Kilda’s site.

7. Procedural Matters

- 7.1 Community Infrastructure Money – CIL is designated for our area. At present CIL money goes to Torbay Council. Unanimous agreement that CIL money is kept and allocated or forwarded for allocated projects in the Brixham Peninsula areas.
- 7.2 Agreed - Delegated Authority for the Vice Chair to instruct Locality for additional help.
- 7.3 Agreed - Delegated Authority for Working Group to instruct professionals and/or spend forum monies as they deemed it appropriate.

8. Date of next meeting is:-

- 8.1 Public meeting on Wednesday 21st September 2016