

Brixham Town Council

Minutes of the Meeting of the Community Services Committee held at Brixham Town Hall on 18th July 2016 at 7.00pm.

Present: Cllrs P Addison, R Clarke, S Clutterbuck, J Stock & J Wilbraham, J Regan.

Also present: L McGuirk, Assistant to the Town Clerk.

16073. To accept apologies through the Clerk.

Cllrs J Stockman and V Campbell.

16074. Declarations of Interest.

None. The declaration of interest register was available to sign.

16075. To consider any requests for Dispensation on agenda items.

None.

16076. To agree the minutes of the meeting held on the 20th June 2016.

The minutes of the meeting held on the 20th June 2016 were **resolved** and signed by the Chairperson.

16077. To identify Key Priorities.

Discussion took place regarding the committee's key priorities. It was **agreed** assets transfers, cemeteries and litter should be prioritised.

16078. To hear an update on Lanterns, lights and 'luminations 2016.

- Expenditure & income to date; Members reviewed the Expenditure and income to date.
- Radio communications have been tested and hired to assist in the management of the event.
- It was **agreed** to ask the Rotary Club if they can provide Father Christmas to switch on the lights and lead the parade.
- It was **agreed** to investigate the possibility of Father Christmas arriving by boat.
- Contribution letters have gone out via email and are currently being delivered by hand.
- £220 received in donations from local businesses.
- Clerk will continue to search for music for the parade.

16079. To hear an update on the Christmas Market.

The Clerk updated members on her meeting with Maggie from Redhouse Events and informed members of Maggie's experience of managing Totnes Christmas Market and monthly market.

A request for funding has been made to the Chamber of Commerce who have responded and agreed to underwrite the market with £1000, but would require any income generated from stall holders to be returned to the Chamber of Commerce. It was **agreed** to:

- Proceed with a Christmas Street Market on Middle Street Saturday 26th November 2pm to 7pm.
- To pay Redhouse Events £800 to manage the market.

- To accept the offer from the chamber of Commerce to underwrite the market, but ensure they are aware there is no guarantee on the returned amount.

16080. To hear an update on the asset transfer.

- **Furzeham WC**

After some discussion it was **agreed** to:

- Signal consultation; if the Town Council acquired the redundant toilet block at Furzeham Green, what would its preferred use be?
- Investigate the cost of conversion by a private company to a public convenience.
- Does the Charitable Trust state what its specific use should be?
- Ascertain from Torbay Council what the rates would be?

16081. To hear an update for Flood risk Group

The Clerk was asked to clarify if the Flood Group volunteers are covered under the Town Council insurance, and to inform Megan Hart and Jeremy Johnson.

16082. To hear an update from the Fairtrade working Group

The group had met on 29th June 2016. Banner is due to be displayed on the 28th July. The stall at Brixham Hap'nin was successful. A stall is booked for the RNLI celebration event at Brixham Rugby Club in August and Celebrating brixham Day. The next meeting will be at OATS, Bolton Street on 28.08.16. The process of renewing the Fairtrade status has begun as it is only valid for 12 months.

16083. To put forward items for the next agenda

- Northcliffe Hotel site.
- Update on Asset transfer.

There being no further business Chairperson closed the meeting at 8:30pm

Chairperson..... Date.....