

## Brixham Town Council


<b>Report No:</b>	14/2017		
<b>Report Type:</b>	Public		
<b>Title:</b>	Lengthsman Vehicle	<b>Minute No:</b>	
<b>To:</b>	Full Council	<b>Date:</b>	16.03.17
<b>Contact Officer:</b>	Brixham Town Clerk	Tracy Hallett	
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### Purpose of Report:

Brixham Town Council is currently advertising a vacancy for a Town Lengthsman. In order for the Lengthsman to carry out their duties effectively it was agreed to investigate the cost of a van. It was also agreed to look at the cost of equipment that is required.

The Lengthsman will be required to carry tools and cover a large area of Brixham. This vehicle could also be available for other Town Council business including allotment inspections, Christmas events etc.

For the purposes of this report, we have removed the name of the garage but can advise that we have been dealing with local garages.

	<p><b><u>OPTION ONE - USED VEHICLE</u></b></p> <p><u>Vehicle:</u> Citroen Nemo Enterprise</p> <p><u>Purchase Price:</u> £5,750 + VAT (The dealer has indicated the price could be negotiated to £5,000 + vat)</p> <p><u>Comments:</u> A 2015 registered white Citroen van with low mileage of 20,750 on the clock</p>
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### **OPTION TWO - NEW VEHICLES**

Vehicle	Purchase	Contract Hire
Citroën Nemo Enterprise	from £12,195.00 ex VAT and fees	£217.00 per month for two years. 6 months deposit
Citroen Nemo Enterprise	£17,193.00	£706.98 one payment then 35 monthly payments of £235.66



Artist's impression of Citroen Nemo Enterprise with BTC logo

## **Insurance**

Based on the vehicle covered in Option One, the insurance for 25 years and over with £350 excess would cost £954.35 per year.

## **Equipment**

The Lengthsman will require equipment to carry out duties and below is an indication of the equipment required.

Petrol Strimmer with various cutting heads

20L Chemical spray backpack

Chemicals

Various Small Handtools

Safety Equipment:

Helmet with clear face guard, Armour Safety Gloves, Safety Boots, Safety Trousers & Hi Viz Jacket

Petrol pressure washer

Training

## **Mobile Phone**

It is important to ensure that the Lengthsman and the Council office are able to contact each other and it is recommended that a suitable mobile phone contract is agreed. At the same time, the Council office mobile phone needs upgrading and discussions for any mobile phone contract should consider two mobiles. However, it is important to get the best deal and it is recommended that delegated powers are given to the F&GP committee to consider in full.

## **Recommendation:**

It is recommended that:

1. a second hand van is purchased to a maximum value of £5,000 plus associated insurance costs
2. the van is signwritten with the Council name, logo and contact number
3. equipment is purchased to a maximum value of £1,500
4. delegated powers are given to the F&GP committee to consider in full the best deals for mobile phone contracts
5. the funds are taken from unspent budget available in the 2016/17 budget with the Clerk reporting to F&GP of where this can be achieved