



# APPLICATION FORM

## Brixham Town Council

Closing date:	<b>12 noon, Friday 2<sup>nd</sup> December 2022</b>
Position applied for:	<b>Town Lengthsman</b>
<p>Please return forms by 12 noon on Friday 2<sup>nd</sup> December 2022 by either:</p> <ul style="list-style-type: none"> <li>• email marked Private &amp; Confidential to <a href="mailto:townclerk@brixhamtowncouncil.gov.uk">townclerk@brixhamtowncouncil.gov.uk</a>; or</li> <li>• post in a sealed envelope marked Private &amp; Confidential to Mrs Tracy Hallett, Town Clerk, Brixham Town Council, Town Hall, New Road, Brixham TQ5 8TA</li> </ul> <p><b><i>Please note separate CV's will not be accepted.</i></b></p>	

### PERSONAL DETAILS

Title:			
Name:			
Address:			
Email:			
Telephone (Home):			
Telephone (Mobile):			
National Insurance No.:			
Do you hold a current driving licence?	Yes		No
Groups:			
Expiry Date:			
Details of any endorsements (if none, please insert "N/A")			
Do you have a current right to work in the UK?	Yes		No
If no, please provide details			

## EDUCATION, TRAINING AND QUALIFICATIONS

Name of Educational Establishment (School, College, University etc)	Qualifications obtained with dates, subjects and grades

### EMPLOYMENT HISTORY (current)

Name and Address of Employer:

Job Title:

To / From dates:

Salary:

Reason for leaving:

Duties:

### EMPLOYMENT HISTORY (previous)

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs.

Company:

Job Title:

To / From dates:

Salary:

Reason for leaving:

Duties:

Company:		
Job Title:		
To / From dates:	Salary:	Reason for leaving:
Duties:		

Company:		
Job Title:		
To / From dates:	Salary:	Reason for leaving:
Duties:		

Please continue on a separate sheet

<b>CERTIFICATED COURSES ATTENDED</b>		
<b>Course</b>	<b>Organisation</b>	<b>Date Attended</b>

<b>NOTICE</b>
Please state the period of notice you are required to give in your present job:

## **INFORMATION IN SUPPORT OF YOUR APPLICATION**

Please set out any additional information (including relevant experience) to demonstrate that you meet the job description and to show your suitability for the post.

## REFERENCES

Please provide two referees with knowledge of your work / character. One must be your most recent employer.

### REFERENCE ONE

Name		Relationship to you	
Company		Job Title	
Company Address		Phone Number	
		Email Address	
May we contact prior to interview?		Yes / No	

### REFERENCE TWO

Name		Relationship to you	
Company		Job Title	
Company Address		Phone Number	
		Email Address	
May we contact prior to interview?		Yes / No	

## SPARE TIME ACTIVITIES / INTERESTS

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## ADDITIONAL INFORMATION

Do you consider yourself to have a disability?      Yes / No  
Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process

Where did you see the advertisement?

Please tell us if there are any dates when you will not be available for interview.

When can you can you start work for us?

**I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal**

**Signed.....Dated.....**